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| **Date: 1st Dec 2018**  **Time: 1200**  **Venue: B3** | |
| **Attendees:** | |
| 1. Jin | √ |
| 2. Regan | √ |
| 3. Zer Dong | √ |
| 4. Haonan | √ |
| 5. Ashley | √ |

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| **Agenda** | |
| **No.** | **Description** |
| 1. | Progress consolidation (front and backend) |
| 2. | UI refinement discussion |
| 3. | Bug consolidation |

The team met to consolidate progress in preparation for the upcoming sponsor meetings. Both frontend and backend progress was shared, with the consensus being that more priority has to be shifted towards resolving the skills analysis algorithm.

**The meeting was adjourned at 1400. These minutes will be circulated and adopted if there are no amendments reported in the next three days.**

**Prepared by,**

**Jin**

**Vetted and edited by,  
 Regan**